**WALLIS MUNICIPAL COURT**

 **JUDGE BERNICE BURGER PH # 979-478-7111**

 **PO Box 190/6810 Guyler St. FAX # 979-478-7537**

 **Wallis, TX 77485** **court@wallistexas.org**

This form is furnished to you by the Wallis Municipal Court as a courtesy. It is intended to assist you with taking care of your citation.

**Please read the entire handout before contacting court.**

1. **You will need to enter a plea.**

NOT GUILTY: With this plea you will be set up for a pre-trial conference with the prosecutor to discuss your options. If the pre-trial conference does not resolve the matter, a trial will be set. **If you are pleading NOT GUILTY** contact the Wallis Municipal Court in writing ***7 DAYS BEFORE*** your court date.

GUILTY or NO CONTEST: Either plea indicates that you are waiving your appearance before the Court, your right to trial and that you do not contest the state's charges against you. The fine and conviction for a No contest plea is the same as that for a Guilty plea.

1. **How would you like to handle your fine?**
2. PAY YOUR FINE IN FULL:

In office: cash, cashier’s check, money order, credit card, or debit card.

By Mail: cashier’s check and money order.

By phone: 979-428-1344 Online: [www.walliscourtpay.com](http://www.walliscourtpay.com)

1. REQUEST A PAYMENT PLAN OR COMMUNITY SERVICE: You must email the court at court@wallistexas.org no later than the date on your ticket and request a hearing to speak to the Judge.
2. REQUEST DRIVER’S SAFETY COURSE TO DISMISS YOUR CASE: To see if you qualify, see step 3.
3. REQUEST DEFERRED DISPOSITION TO DISMISS YOUR CASE: email your request to court@wallistexas.org before your court date. Your case will be reviewed and you will be notified of the terms if approved. Deferred Disposition is not an option if you have a Commercial Driver’s License.
4. **DRIVER’S SAFETY COURSE**

**YOU ARE ELIGIBLE TO TAKE A DRIVER’S SAFETY COURSE IF:**

1. You have a valid Texas Driver’s License;
2. You provide proof of a valid liability insurance policy;
3. You have not taken a Driving Safety Course for another ticket in the previous 12 months from the date of this ticket
4. You were not speeding 25 MPH or more over the posted speed limit.
5. You do **NOT** have a Texas Commercial Driver’s License (CDL)

**TO REQUEST DRIVER’S SAFETY COURSE**

**TO OBTAIN THE COURT’S PERMISSION TO TAKE A DRIVER’S SAFETY COURSE YOU MUST:** Mail or email the following items to the Court ON OR BEFORE the due date on the bottom of your citation.

1. A copy of your valid Texas Driver’s License
2. Proof of your valid liability insurance policy
3. Mark the NO CONTEST or GUILTY box on this form and return signed to the court

After request is received, you will be sent further instructions to pay the court costs and administration fee for the driver’s safety course.

DO NOT pay the full amount or complete the course PRIOR to receiving approval from the court.

* SPEEDING 10 to 14 mph over------------------$225.00

15 to 19 mph over------------------$263.00

20 to 29 mph over------------------$319.00

* No Valid or Expired Vehicle Registration---------------------------$175.00
* No Driver’s License ------------------------------------------------------$214.00
* Driving While License Invalid------------------------------------------$326.00
* Ran stop sign--------------------------------------------------------------$238.00
* Failure to Yield Row to Emergency Vehicle------------------------$334.00
* Failure to Maintain Financial Responsibility-----------------------$379.00

** NO CONTEST  GUILTY  NOT GUILTY**

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Signature/Printed Name Date

**IF YOU FAIL TO TAKE CARE OF THIS CITATION BY YOUR RESPOND DATE, YOU WILL BE SCHEDULED A SHOW CAUSE HEARING TO SPEAK TO THE JUDGE. IF YOU FAIL TO APPEAR, THE RENEWAL OF YOUR DRIVER’S LICENSE WILL BE DENIED AND/OR WARRANTS FOR YOUR ARREST MAY BE ISSUED. ADDITIONAL CHARGES & FEES MAY BE ASSESSED.**

For Driver’s License, expired registration, and defective equipment violations you may submit proof of compliance/correction via email to be reviewed for dismissal. Dismissals are subject to an administration fee.

Failure to Maintain Financial Responsibility (No Insurance) will be dismissed upon presentation to the Court proof that the vehicle was covered by a valid policy at the time of the ticket.

JUVENILES (under 17 year) MUST appear in court with his/her parent or legal guardian. ALL alcohol/tobacco violation involving minors MUST contact the court.